

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	09/24/12	Open	Action	09/18/12

Subject: Approving the First Amendment to Contract for General Engineering Support Services - 2010 and Approving the Work Order #18 for Project Management Services with Kimley-Horn and Associates, Inc.

ISSUE

Whether or not to approve the First Amendment to the Contract for General Engineering Support Services – 2010, and Approve Work Order No. 18 for Project Management Support for the South Sacramento Corridor Phase 2 with Kimley-Horn and Associates, Inc.

RECOMMENDED ACTION

- A. Adopt Resolution No. 12-09-_____, Approving First Amendment to Contract for General Engineering Support Services -2010 with Kimley-Horn and Associates, Inc.
- B. Adopt Resolution No. 12-09-_____, Approving Work Order No. 18 for Project Management Services with Kimley-Horn and Associates, Inc.

FISCAL IMPACT

Budgeted:	Yes*	This FY:	\$	600,000.00
Budget Source:	Capital	Next FY:	\$	600,000.00
Funding Source:	Federal/State/Local	Annualized:	\$	600,000.00
6Cost Cntr/GL Acct(s) or	410, 715	Total Amount:	\$	1,800,000.00
Capital Project #:				
Total Budget:	\$ 4,300,000.00**			

* At the time work order is issued, the appropriate capital project or operating cost center will be charged.

**Post Amendment Kimley-Horn GESS Contract Budget

DISCUSSION

On November 9, 2009, the Board awarded a contract to Kimley-Horn and Associates, Inc. in the amount of \$2,500,000 for General Engineering Support Services (GESS).

The General Engineering Support Services (GESS) contract provides for on-call support for various capital construction projects on portions of the light rail system and bus facilities. The scope of work includes various disciplines of engineering, traffic engineering, architectural and landscape design, surveying and right of way, right of way engineering, real estate services and estimating. The support services will be provided over a three-year period beginning at Contract Execution, ending June 30, 2013, for a variety of work tasks to be performed on a Work Order

Approved:

Presented:

Final 09/19/12

General Manager/CEO

Director, Civil and Track Design

J:\ISSUES\SSCP2\1st Amendment to Kimley Horn and WO#18.doc

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basis. The contract allows existing executed Work Orders to continue beyond the three-year period as long as the schedule and budget are maintained.

As a work order is assigned to Kimley-Horn or its subconsultants, it is charged against the Capital Project or operating cost center budget. However, the expense is still charged against the contract not-to-exceed amount.

Based on GESS budget amounts accumulated during previous fiscal years, staff anticipated expending approximately \$825,000 per year for this Contract. Due to the initial workload, the dollar amount of individual work orders and the anticipated work orders for on-going work for the South Sacramento Corridor Phase 2 and the Bus Maintenance Facility 2, the contract not-to-exceed amount of \$2,500,000 will soon be reached. The GESS contract with Kimley-Horn and its subconsultants has provided critical engineering support for RT capital projects for Engineering, Operations and Facilities.

Staff proposes to increase the contract not-to-exceed amount by \$1,800,000 to bring the total contract amount to \$4,300,000. The increase in the not-to-exceed amount will provide continuity to the existing work orders where on-going services are needed.

Work Order No. 18 will provide Project Management Support Services for the South Sacramento Corridor Phase 2, which will require a full time person for the duration of the Project overseeing the daily activities of the Project as required by the Federal Transit Administration (FTA).

Commitment to provide full time Project Management Support services for the full duration of the project (estimated at 36 months), is necessary to advance the Project through completion of construction based on the Federal Transit Administration's (FTA's) findings in the technical capacity analysis, which required RT to maintain experienced staffing levels.

The estimated funding for the Project Management Support Services will be allocated into the following tasks:

- Design Support - 11%
- ROW Support - 11%
- Utilities Support - 11%
- Procurement Support – 11%
- Aerial Construction Management Support – 28%
- Civil, Track, Systems and Stations Construction Management Support – 28%

The percentage of the allocated tasks may change based on the specific needs of the project, but the overall budget will not change.

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Staff recommends approval of the First Amendment to the Contract with Kimley-Horn and Associates, Inc. to increase the total consideration by \$1,800,000, from \$2,500,000 to \$4,300,000 and to have Kimley-Horn provide a full-time Project Manager through completion of the Project as required by the FTA. Staff recommends Board approval of Work Order No. 18 to the Contract for General Engineering Support Services – 2010 with Kimley-Horn and Associates, Inc. in the amount of \$1,783,874.15.

RESOLUTION NO. 12-09-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 24, 2012

**APPROVING FIRST AMENDMENT TO CONTRACT
FOR GENERAL ENGINEERING SUPPORT SERVICES - 2010 WITH KIMLEY-HORN
AND ASSOCIATES, INC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Contract between Sacramento Regional Transit District, therein referred to as "RT," and Kimley-Horn and Associates, Inc., therein referred to as "Consultant," wherein the Contract amount is increased by \$1,800,000, from \$2,500,000 to \$4,300,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said First Amendment.

BONNIE PANNELL, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary

RESOLUTION NO. 12-09-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 24, 2012

**APPROVING WORK ORDER NO. 18 FOR PROJECT MANAGEMENT SERVICES
WITH KIMLEY-HORN AND ASSOCIATES, INC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Work Order No. 18 to the Contract for General Engineering Support Services - 2010 between the Sacramento Regional Transit District, therein referred to as "RT," and Kimley-Horn and Associates, Inc., therein referred to as "Consultant", whereby Consultant agrees to provide Project Management Services through the duration of the South Sacramento Corridor Phase 2 Project, as specified, for an amount not to exceed \$1,783,874.15, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Work Order No. 18.

BONNIE PANNELL, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary